

# WARESIDE PARISH COUNCIL

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## **Minutes of Parish Council Meeting (AGM) held at 8.00pm on Thursday 21<sup>st</sup> July 2016 in the Village Hall, Wareside**

Present: Lynda Baker (Clerk) (LB), Councillor S Beavis (SB), Councillor P Goodman (PG), Councillor M Ryan (MR) (Chairman), Councillor G Sheridah (GS)

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### **1. Apologies for absence.**

Councillor R Northcote , Councillor S Richards, District Councillor R Brunton and County Councillor R Beeching.

### **2. Election of Officers**

All Councillors resigned their current positions. The following councillors were subsequently elected to fulfill the listed roles: -

Cllr Stella Beavis – Amenities (Joint)  
Cllr Paul Goodman – Neighbourhood Plan  
Cllr Richard Northcote - Planning  
Cllr Mike Ryan – Highways, Footpaths and Rights of Way  
Cllr Ghassan Sheridah – Amenities (Joint)

Cllr Mike Ryan was re-elected unanimously as Chair; proposed by GS and seconded by SB.

LB to contact Cllr Stuart Richards to request that he either commences attending meetings on a more regular basis or officially resigns.

There is still a current Councillor vacancy, MR to arrange for an advert to be placed in *The Waresider* to see if there is anyone interested in being co-opted as a Councillor prior to the next election.

### **3. Open Forum**

No attendees.

### **4. Approval of minutes of held on 17<sup>th</sup> March and 28<sup>th</sup> June 2016**

Both approved, signed by Councillor M Ryan.

### **5. Matters Arising**

- a. **War Memorial** LB to chase up quote and progress with East Herts Council to ascertain how much and when we will receive a grant towards the work. LB then to provide an update to Willy Dunn and *The Waresider*.
- b. **Street Lighting** Light not functioning outside 32 Coanwood Cottages; fault to be reported.

- c. **Litter Picking** LB to order 3 Litter Picker sticks for future Litter Picking sessions.
- d. **Bus Shelter** Hertfordshire County Council have agreed that there is room for a bus shelter; the design of the shelter has been agreed and quotations for the provision and installation have been requested. We will look to using the Bus Shelter as a noticeboard instead of the Phone Booth. Consideration re providing a bench is dependent on the outcome of the Bus Shelter.
- e. **Ware Charities** MR has been requested to confirm that Tony Taylor-Moran is still representing Wareside Parish Council. MR to e-mail him to confirm he is still happy to continue to represent Wareside and to request that he explains the process re obtaining a grant from Ware Charities.

## **6. Reports from members representing the Parish Council on outside organisations and attending meetings on behalf of the Council**

- a. County Councillors Report: No report received.
- b. District Councillor Report: No report received.
- c. Policing Report: No report received.

## **7. PhoneBooth/Notice Board**

LB to ensure phone booth covered by our insurance policy. MR confirmed that the cleaning of the booth has been undertaken but that the painting is outstanding.

## **8. Neighbourhood Plan**

A general public meeting is to be arranged in Village Hall with posters and an advert in *The Waresider* to advertise the event. Meeting of Neighbourhood Plan Steering Group to be arranged prior to the general meeting.

## **9. Little Oak Heath (Allotments/Playing Field)**

LB to obtain a copy of the signed lease agreement for Little Oak Heath from East Herts Council. Copies to then be supplied to all Councillors. Meeting arranged with Susan Lancaster for 17<sup>th</sup> August to complete application forms for Community and National Lottery grants.

## **10. Planning**

See attachment for details of planning applications.

## **11. Finance**

### **12.**

- a. Spending for approval: Approved by all Councillors present, signed for by Councillors M Ryan and P Goodman.

David Jarrett – Little Oak Heath maintenance (Invoice 3170)	£264.00
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MR requested permission to purchase paint for the Phone Booth. SB proposed and PG seconded that the request be approved, agreed unanimously.

- b. Bank Statement: Current Account £8,821.92, Reserve Account £5,518.11, Petty Cash: £1.40.
- c. None

**11. AOB**

Bi-monthly meetings are no longer considered adequate, suggested that meetings become monthly. MR proposed and SB seconded that commencing in September council meetings to be held on a monthly basis; agreed unanimously.

**Next meeting date Thursday 15<sup>th</sup> September 2016 at 8:00pm in the Village Hall.**

**Meeting closed at 9.30 pm**

**Signed..... Date.....**