

# WARESIDE PARISH COUNCIL

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## **Minutes of Parish Council Meeting held at 9.00pm on Thursday 16<sup>th</sup> March 2017 in the Village Hall, Wareside**

Present: Councillor S Beavis (SB), County Councillor R Beeching (CCRB), Rebecca Burdick (Clerk) (RB), Councillor P Goodman (PG), Councillor R Northcote (RN), Councillor S Richards (SR) and Councillor M Ryan (MR) (Chairman).

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### **1. Apologies for absence.**

District Councillor R Brunton and Councillor G Sheraidah.

### **2. Open Forum**

No villagers attended.

### **3. Approval of minutes of the meeting held 16th February 2017**

Approved subject to amendments emailed to RB. Amendments to be made and document to be sent to Councillor M Ryan for signing.

### **4. Planning**

#### **a. Decisions by EHDC Development Control on earlier applications:**

None received.

#### **b. New applications received:**

**Application:** 3/17/0454/HH

**Proposal:** Two single storey front extensions

**At:** Great Cozens Barn Great Cozens Fanhams Hall Road Ware Hertfordshire.

**Topics of concern raised and discussed by WPC:** None.

#### **c. Ongoing applications:**

**Application:** Notification Under Section 49 of the Communications Act 2003 – Payphone Removal

**Proposal:** Removal of the BT phone box Ware Road SG12 7QY

**Decision:** East Herts Council have sent a consultation letter to BT.

**Application:** 3/17/0173/LBC

**Proposal:** Replacement of 1 no rear first floor window. Installation of secondary glazing to 2 no windows at second floor and re-painting of exterior

**At:** The White Horse Ware Road Wareside Ware Hertfordshire.

**Application:** 3/17/0346/FUL

**Proposal:** Proposed New Barn and additional stable to serve existing use of site

**At:** Land North West of Bourne Villa Bakers End Wareside Ware Hertfordshire

**Topics of concern raised and discussed by WPC:** The Councillors have no objection to the building work but want assurance that the hedgerow and border will be maintained and not cut back, remaining as it is now.

**d. Other:**

**White Horse Pub**

Councillors raised concerns that the White Horse pub's exterior painting commenced on the 20<sup>th</sup> February 2012, before the deadline for comments on planning application 3/17/0173/LBC or a decision had been published. Furthermore, the colour was supposed to match that of the attached building, White Horse Cottage, but it doesn't. There has also been considerable work done to the rear of the building that was not included in the application. This includes the removal of outbuildings and the unapproved felling of a tree in a Conservation Area. Councillors are concerned that the owners are not carrying out works in accordance with the Listed Building and other planning legislations.

RN to raise concerns with EHDC planning department.

**Walnut Tree – Hillside Cottages**

A Parishioner raised concerns to WPC via email regarding the health of the Walnut Tree on the land next to 12 Hillside Cottages, which was blown down in the strong winds on the 23<sup>rd</sup> February 2017. The land has been subject to planning consent and the Parishioner had suspicions the tree had been poisoned. Having looked at the tree since it had blown down, the Parishioner thought they could see drilled holes around the base of the tree. They reported it to EHDC – Environmental Services, Job Ref: 604856.

RN on behalf of WPC followed up on this by emailing EHDC, also raising concerns and urging the Council to prioritise a site visit. On 24<sup>th</sup> February 2017 RN visited the site with Malcolm Amey and in Malcolm's opinion there was no evidence of foul play, and he suspected the tree had died because of rotting roots.

**5. Matters Arising**

None.

**6. Correspondence**

**Insurance policy**

WPC received notification that their insurance provided by Zurich was up for renewal. All Councillors agreed via email to renew the same "Small Ticket Scheme" annual policy for £253.00. The policy will be updated once the Playground has been built and a laptop, projector and printer/scanner have been purchased. Whilst waiting for a new cheque book to be issued, Councillors agreed via email that RB pay for the insurance and then be reimbursed.

**Transparency grant**

WPC received notification via email that their Transparency Funding application had been successful – see Finance section below.

**Grant application**

Holy Trinity Church, Wareside, submitted a grant application for £1404.00 to pay for April 2017 – March 2018 maintenance of Wareside Church grounds – see Finance section below.

**7. Reports from members representing the Parish Council on outside organisations and attending meetings on behalf of the Council**

**a.** County Councillors Report: CCRB informed the Councillors that this would be his final report as after 41 years of being a Councillor he is not going to stand for re-election in the 4<sup>th</sup> May 2017 County Councillor elections. He will remain a Councillor for Sawbridgeworth Town Council for a remaining two years. Eric Buckmaster will replace CCRB as the Conservative candidate for the Sawbridgeworth division in the 4<sup>th</sup> May 2017 elections. Wareside Parish Council thanked him for his service and wished him all the best for the future.

**b.** District Councillor Report: None received

c. Policing Report: Sgt Duncan Wallace, Team Lead, East Herts Rural Safer Neighbourhood Team attended the Annual Parish meeting and gave the following report:

Between 1/1/17 and 14/03/17 14 incidents were recorded –

- 3 x Non-Criminal DV
- 1 x Criminal Damage by a private tenant
- 1 x Sexual Assault – historic from between 1976 and 1979
- 7 x Public order relating to neighbour dispute in Kingham Road
- 1 x Common Assault neighbor dispute in Kingham Road
- 1 x Damage to a motor vehicle in Kingham Road

## 8. Bus stop/Shelter/Notice Board

Councillors agreed a budget of £200-300 in order to purchase a new village noticeboard. RB to investigate options.

## 9. Phone Booth

MR has begun replacing the vandalized panes of glass in the phone booth, so far he has replaced five panes with Perspex, he will continue to replace the remaining panes.

## 10. Neighbourhood Plan

PG and MR are meeting on the 4<sup>th</sup> April with Councillors from Thundridge and Ware along with Laura Pattison from EHDC to discuss the possibility of a joint Neighbourhood Plan.

PG is awaiting dates from Laura Pattison regarding a separate meeting with planners about Wareside's own Neighbourhood Plan.

## 11. Little Oak Heath (Allotments/Playing Field)

With thanks to DCRB it has been confirmed by Alison Young, Development Manager at EHDC, that WPC, as a local authority, does not need to obtain planning permission in order to build the playground. Several quotes have been obtained from playground specialist companies to build the 15x20m fenced area which will include five pieces of play equipment and seating benches. Two quotes are being considered as they are both within the £20000 + VAT budget. On Tuesday the 21<sup>st</sup> March a representative from Action Play & Leisure are meeting with GS at the site to discuss the quote and hopefully take it forward.

## 12. Finance

### a. Spending for approval at meeting: Approved by all Councillors present.

Grant application for the 2017 annual maintenance of Wareside Church Grounds. Work to be carried out by David Jarret Gardening services.	£1404.00	RB to ask Sarah Hart (treasurer) if Wareside Church reclaim VAT to determine if WPC pay David Jarret directly and reclaim the VAT or pay Wareside Church. <b>Approved but cheque not yet written.</b>
Payment to HAPTC for Terrie Gibson Clerk training	£35.00	Signed by MR and RN.

### b. Spending approved between February 2017 and March 2017 meetings:

Wareside Parish Council annual insurance policy renewal provided by Zurich	£253.00	RB paid via BACS transfer – to be reimbursed by WPC. <b>Approved but cheque not yet written.</b>
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### Projector

It was agreed by email by Councillors that a projector and USB laser were required by WPC and Parish meetings. RB sent 3 projector options to Councillors via email and it was agreed to purchase the items listed below from Argos. Councillors agreed for RB to use her own funds and then be reimbursed by the

Council. On the 16<sup>th</sup> March 2017 RB purchased the items. The projector and laser presenter were used at the Annual Parish Meeting and both are being stored at RB's house

<ul style="list-style-type: none"> <li>Epsom EBS04 SXGA Projector - £249.99</li> <li>Targus USB Laser Presenter - £24.99</li> <li>AAA Duracell batteries - £4.99</li> </ul>	£279.97	RB used own funds – to be reimbursed by WPC. <b>Approved but cheque not yet written.</b>
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**c. Bank Statement:** Business Current Account £9,789.40, Business Reserve Account £5,520.05, Petty Cash: £1.74.

**d. Transparency Funding:** WPC received notification from HAPTC that their Transparency Funding grant application had been successful and a cheque is being sent to the Council. The grant is for a total of £1209.97, it is stipulated that £299.99 be spent on a laptop, £99.99 spent on computer software, £89.99 spent on a printer/scanner and £720.00 be spent on staffing costs. RB to investigate options for each item to be purchased and send to the Councillors.

**e. Other:** On the 28th February 2017 MR and RN signed letters to NatWest bank in order for a new cheque book to be ordered and the correspondence address for the WPC Current and Reserve Accounts to be changed from Lynda Baker's to RB's.

#### **11. Any other business**

SR informed Councillors that there has been some fly tipping on the footpath opposite Hillside Cottages, this took place between the hours of 10am-4pm. Nicolas Buxton has been informed and will organise removal as it is on his land.

**Next meeting date Thursday 20<sup>th</sup> April 2017 at 8:00pm in the Village Hall.**

**Meeting closed at 10.30 pm**

**Signed.....M.Ryan..... Date.....20<sup>th</sup> April 2017.....**